



2000 Texas Avenue  
El Paso, TX 79901  
(915) 562-4100  
[www.projectbravo.org](http://www.projectbravo.org)

## Board of Directors Annual Meeting Agenda

May 21, 2019

A Regular meeting of the Board of Directors of Project BRAVO, Inc. will be held Tuesday, May 21, 2019 at 5:30 PM at Project BRAVO Westside Center located at 7000 5<sup>th</sup> Street, Canutillo, TX 79835.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the order reflected on this meeting notice.

All items on the consent agenda shall be acted upon by one vote without separate discussion, unless a board member requests that an item be withdrawn for individual consideration. Any board member can request an item be withdrawn for individual consideration.

Per the Board Bylaws, members of the public may address the Board of Directors at the meeting by calling the Executive Assistant at Project BRAVO at least 24 hours in advance of the scheduled meeting to place their name and topic on a list that will be given to the Board Chair on the day of the meeting. There will be a 3-minute time limit to make a public comment presentation. Directors will not hold a discussion about the topic presented by a member of the public. Rather, at the Chairperson's discretion, the item may be assigned to a committee for review.

### I. Call to Order

### II. Certification of Quorum

### III. Public Comment

### IV. Consent Agenda.....Elke Cumming, Board Chair

- a. April 30, 2019 Board Meeting Minutes, per **Organizational Standards 5.5, 5.9, & 8.7**..... | Page\_\_\_\_\_
- b. Review and accept the following reports, per **Organizational Standard 5.9**..... | Page\_\_\_\_\_
  - April 2019 Community Services
  - April 2019 Patient Assistance Program
  - April 2019 Adult Basic Education
  - April 2019 Weatherization & HVAC Repair Services
  - April 2019 Housing Services
  - April 2019 Human Resources

### V. Committee Reports

- a. **Executive Committee**.....Laura Ponce, Executive Director  
Review and accept the following reports:
  - Contract Activity Report..... | Page\_\_\_\_\_
  - Program Monitoring Status Report..... | Page\_\_\_\_\_
  - Board Roster Report, per **Organizational Standards 1.1, 5.1, 5.4, 5.5, 5.6, & 5.7**..... | Page\_\_\_\_\_
  - Organizational Standards Report..... | Page\_\_\_\_\_
  - Executive Director's Report



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b. **Finance Committee**

Review and accept the April 2019 Finance Reports, per Organizational Standard 8.7.....  
.....Laurencio Bosquez, Finance Chair | Page\_\_\_\_\_

**VII. New Business**

- a. Review and Approve Vendor for Case Management Software contract per the Recommendation by the Case Management Software Proposal Review Committee.....Laura Ponce, Executive Director | Page\_\_\_\_\_

**VIII. Old Business**

- a. Update on Upcoming Conferences..... Laura Ponce, Executive Director  
b. Update on Offsite Board Meeting Locations..... Laura Ponce, Executive Director

**IX. Adjourn to Executive Session.....Omar Rodriguez, Board Vice Chair**

This meeting is to be closed to review and discuss personnel matters under Tex. Gov't Code 551.074. Should any final action, decision, or vote be required in the opinion of the Board of Directors with regard to any matter considered in such closed meeting, then the Board may take action, decision, or vote on a matter posted for closed meeting when it reconvenes in open session.

**X. Community Updates.....Board Members**

**XI. Confirm Next Meeting Date/Time: Tuesday, June 25, 2019 at 5:30 PM at 12440 Rojas Dr. El Paso, TX 79928 – Socorro Independent School District Service Center**

**XII. Adjournment**